

Green vs. State Dept.

Case _____ - _____ RBW

Exhibit_0.1_ of _____

AWRC Exhibit 0.1 Vacancy Announcement 04 11 05



ED 095241698 US

Customer Copy
Label 11-B September 2002



UNITED STATES POSTAL SERVICE®



ORIGIN (POSTAL USE ONLY)

PO ZIP Code: 07104
 Day of Delivery: Next Second Flat Rate Envelope
 Date In: 4/11/02
 Mo. Day Year: 4 11 02
 Time In: 11:30 AM AM PM
 Military: 12 Noon 3 PM 2nd Day 3rd Day
 Weight: lbs. 0.25
 In4 Alpha Country Code:
 COD Fee: \$
 Insurance Fee: \$
 No Delivery: Weekend Holiday
 Acceptance Clerk Initials: AOW
 Total Postage & Fees: \$ 3.65

DELIVERY (POSTAL USE ONLY)

Delivery Attempt: Mo. Day Time Employee Signature
 Delivery Attempt: Mo. Day Time Employee Signature
 Delivery Date: Mo. Day Time Employee Signature

FROM: (PLEASE PRINT) PHONE () 979-9719

MARJORIE L. COOPER
 2909 115th St
 WILMINGTON, DE 19804

CUSTOMER USE ONLY

PAYMENT BY ACCOUNT: Express Mail Corporate Acct. No. **WAVIVER OF SIGNATURE (Domestic Only)**
 Federal Agency Acct. No. or Postal Service Acct. No. **Additional merchandise insurance is void if waiver of signature is requested.**
 NO DELIVERY Weekend Holiday Customer Signature

TO: (PLEASE PRINT) PHONE () 302-265-2222

265-2222
 115th Street NW
 WILMINGTON, DE 19804

FOR PICKUP OR TRACKING CALL 1-800-222-1811
www.usps.com

PRESS HARD You are making 3 copies.



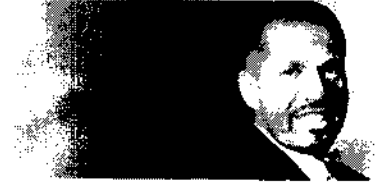
★ CAREERS REPRESENTING AMERICA ★

SEARCH

- [General Information](#)
- [Opportunities](#)
- [Career Tools](#)
- [Latest News](#)
- [FAQs](#)
- [Events](#)
- [Keep Me Informed](#)
- [Contact Us](#)

- ◆ Foreign Service Officer
- ◆ Foreign Service Specialist
- ◆ Civil Service
- ◆ Student Programs

Home > Foreign Service > Career Information > Career Tools > Opportunities > Information Management Specialist



What Does a Foreign Service Specialist Do?
Is the Foreign Service Right for You?
Which Foreign Service Specialization is Right for You?

Steps to Becoming a Foreign Service Specialist

Assignments, Orientation, and Training

Foreign Service Specialist Opportunities

- Facilities Maintenance Specialist
- Financial Management Officer
- General Services Officer
- Human Resources Officer
- Construction Engineer
- Information Management Specialist
- Information Management Technical Specialist
- Regional English Language Officer
- Information Resource Officer
- Printing Specialist
- Health Practitioner
- Regional Medical Technologist
- Regional Medical Officer
- Regional Medical Officer/Psychiatrist
- Office Management Specialist
- Diplomatic Courier
- Security Engineering Officer
- Security Technical Specialist
- Diplomatic Security Specialist
- Agent

Benefits for Foreign Service Specialists
Foreign Service Specialist FAQs



VACANCY ANNOUNCEMENT
United States Department of State

An Equal Opportunity Employer
How to Apply

Announcement No: IMS-2005-1
Opening Date: March 28, 2005
Closing Date: April 22, 2005

Grade and Starting Salary Range: FP-5: \$38,636 - \$56,738 FP-6: \$34,540 - \$50,723
Additional Benefits: Tax-Free Housing overseas; Tax-Free Educational Allowance for eligible dependents, etc. (See "Benefits Package" brochure for more information.)

Number of Vacancies: The Department of State is developing a rank-order List of Eligible Hires for Information Management Specialists. The specific number to be hired will depend on the needs of the Foreign Service.

Area of Consideration: All Sources. **Applicants must be U. S. citizens between the ages of 21 and 59 and able to qualify for a top secret security clearance.**

Location: Initial training and orientation will be held at the Department of State in Washington, DC, normally followed by two directed two-year assignments overseas. During their career, Information Management Specialists will serve both overseas and domestically - moving at two to four-year intervals.

THE INFORMATION MANAGEMENT SPECIALIST CAREER:

The U.S. Department of State is the lead foreign affairs agency formulating and implementing the President's foreign policy and representing United States interests throughout the world. The Department carries out this mission at over 250 Embassies and Consulates around the world, offices in the metropolitan Washington, DC area and other locations in the United States.

Foreign Service Information Management Specialists (IMS) are responsible for information resource management programs and information technology worldwide. The work is diverse and challenging. IRM employees support a vast spectrum of computer technology, ranging from state-of-the-art systems to the older legacy systems. They are responsible for managing and administering a worldwide telecommunications network, maintaining the telephone and wireless programs at overseas embassies and consulates, managing the Diplomatic Pouch and Mail

operations and performing other duties such as supporting visits of high-level officials, including the President.

The ability to adapt to changing physical environments, work with differing levels of technology and keep abreast of the latest developments and innovations in the IT field are characteristic of Department of State Foreign Service Information Management Specialists.

DUTIES AND RESPONSIBILITIES:

At various times, and at locations around the world or at domestic locations, the following are examples of the types of duties and responsibilities assigned to Information Management Specialists. The duties vary according to the size of the post and the requirements of the specific diplomatic mission. This list is neither exhaustive nor in priority order:

Administer and operate classified and unclassified computer LANs; install, operate and maintain new hardware and software applications; and ensure computer operations are consistent with current Department of State and federal government operating and security policies and practices.

Administer and operate classified and unclassified telecommunications network equipment; including cryptographic equipment, multiplexers, modems, routers, switches and satellite equipment; install, operate and maintain network hardware and software, troubleshoot and restore outages within the network.

Duties at each post will differ and may not include network administration.

Provide assistance to users of information management services, including training users in the use of new software applications and guidance/assistance with new or amended information technology-related policies and procedures.

Administer the Embassies' and/or Consulates' classified and unclassified telephone and wireless programs including the installation of new equipment, maintenance and repair of equipment, and guidance/assistance to personnel in the proper use of these systems.

Administer the Embassies' and/or Consulates' emergency communications network, including the installation, testing, maintenance and deployment of various wireless and satellite emergency communications systems.

Administer and prepare classified and unclassified Diplomatic Pouch and Mail programs at overseas locations including managing Embassy/Consulate mailroom operations. Process the sending and receiving of official correspondence through the Diplomatic Pouch program, and assisting Diplomatic Couriers.

Serve as part of the Embassy/Consulate's administrative team. Perform additional duties outside of normal information management activities as determined by Embassy or Consulate management or as dictated by specific circumstances.

CAREER DEVELOPMENT/ASSIGNMENTS:

After an initial training period of several months in the Washington DC area, new Information Management Specialists (IMS) are assigned their first two assignments for two years each to a position overseas. Subsequent assignments, either overseas or domestic, will typically be for periods of 2-4 years. Employees can expect to serve in any information technology area depending on the needs of their embassy or consulate. Specialists are part of the Embassy/Consulate administrative team. They may have the opportunity to participate in non-technical Embassy work and in social and community activities as part of the Embassy family. After the first two assignments, employees may request assignments in virtually any Embassy or Consulate worldwide. Assignments are made in consultation with the employee, taking into consideration the needs of the Department, the particular interests/skills of the employee, career development requirements, family circumstances, and individual preferences.

All Specialists are evaluated, in writing, once a year. The employee participates in this process. The evaluations form the basis for promotions, which are made by a panel of more senior employees, every year. In addition to the formal training program, Information Management Specialists advance in their career by performing

well and taking progressively more responsible assignments.

Foreign Service career candidates are considered for tenure by a Tenuring Board after they have acquired a minimum of two years' experience in the Service as a Specialist career candidate and they have been administratively promoted to grade FS-04.

TRAINING:

Since technology changes constantly, frequent training is part of the Information Management Specialist's career. The Department has its own School of Applied Information Technology (SAIT) with a staff of 65 and a multi-million-dollar budget this year. Courses at SAIT range from the Microsoft suite of products (Windows 2003, Exchange 2003, etc.) to networking essentials, data communications, satellite operations, and PBX installation/maintenance. IM Specialists may also be sent to outside training institutions. Training begins with a 17-week introductory course for all new hires. Failure to successfully complete any aspect of this training could be grounds for separation. Later, Specialists take courses in specific software and/or equipment to prepare for new assignments. Besides technology training, IM specialists may also be provided opportunities to take additional developmental courses during assignments. These include, but are not limited to, management and leadership courses at the George P. Schultz National Foreign Affairs Training Center, and schools and universities in the Washington, DC area.

INITIAL SALARY AND SALARY INCREASES:

Initial salaries are determined in accordance with paragraph 1 or 2 below, whichever provides the greater benefit.

1. Initial salaries for new employees range from grade FP-6 through FP-5 depending on such factors as education received from accredited institutions of higher learning and specialized experience. To determine the specific grade/step, the candidate's education and specialized experience must be in excess of that which is required to qualify for the appointment grade as described in the Addendum, Section III, Education and Specialized Experience Requirements. Salaries are determined at the time offers of employment are made.
2. Entry-level salary for current or former Federal civilian employees will be set at the rate, within the Foreign Service grade to which they are appointed, that is nearest to the base salary rate of their previous salary, provided the work performed in the previous position is relevant to information management activities.

Information Management Specialists appointed at class FP-6 will be administratively promoted to class FP-5 following completion of 12 months with satisfactory performance and from class FP-5 to FP-4 following completion of 18 months in class with satisfactory performance. Further promotions are competitive and based on merit. Individuals promoted to the next higher grade receive additional salary equivalent to approximately six percent of the base salary.

In general, individuals with good performance will receive a within-grade increase annually in steps 1 through 9, and biannually in steps 10 through 14 of the FS salary schedule, if they have not received an equivalent increase during that period.

REQUIRED EDUCATION, TRAINING AND EXPERIENCE

Types of qualifying specialized experience and education/training are described in the following paragraphs. College or university students are welcome to apply one year prior to graduation. Official transcripts must be provided prior to appointment.

SPECIALIZED EXPERIENCE REQUIREMENTS:

Specialized experience is professional work that demonstrates the applicant has acquired, and is able to apply specific knowledge, skills and abilities appropriate to Foreign Service Information Management Specialist positions. Qualifying specialized experience (listed in the paragraph "Duties and Responsibilities") must have been acquired within the past six years and must demonstrate potential to perform in progressively responsible positions in the information management field. An applicant's work experience will be evaluated for level of responsibilities and length of experience.

Applicants must provide evidence of experience in the areas of personal computers, local area and wide area networking, COTS office automation software, network operating systems, IT industry standards, network protocols and technology trends.

EDUCATIONAL REQUIREMENTS:

BA/BS/AA Degree: Studies must directly relate to the duties described in this vacancy announcement; courses of study and/or degrees must be in Computer Science, Information Management, Telecommunications Management, Computer Information Systems, Data Processing or other related computer networking fields.

AA Degree Equivalent: The "Equivalent" degree would include such items as a two-year Technical Certification from an Accredited Technical School. Certification would be in fields directly related to the duties described in this vacancy announcement; courses of study and/or certificates must be in Computer Science, Information Management, Telecommunications Management, Computer Information Systems, Networking, Data Processing or other related computer networking fields.

Technical Certificate/Product Certificates: Technical certificate(s) from an Accredited Technical School (Military or Commercial) in fields directly related to the duties described in this vacancy announcement; courses of study and/or certificates must be in Telecommunications Management, Information Management, Computer Information Systems, Computer Science or other related computer networking fields. Other fields would include product certification in Microsoft Certified Systems Engineer, Microsoft Certified Solution Developer, Certified Computing Professional, A+ or similar certifications.

Experience must have been acquired within the past six years.

Grade Level	Education	Specialized Experience
FP-05	BA/BS Degree*	0 years
	AA Degree*	2 years
	Technical Certificate(s)	3 years
	Masters	2 years
FP-06	BA/BS Degree (Related Minor)*	0 years
	AA Degree (or Equivalent)*	0 years
	Technical Certificate(s)	2 years
	No degree	3 years
	Masters	1 year

* As described under Educational Requirements.

Credit may be given for graduate work only for studies directly related to the specialist category for which the applicant is being hired such as Masters in Computer Science and Management Information Systems, Information Management, Telecommunications Management, Computer Information Systems, Data Processing or other related computer networking fields.

INFORMATION MANAGEMENT SPECIALIST AUTOBIOGRAPHY AND SUPPLEMENTARY QUESTIONNAIRE:

Purpose: The purpose of this questionnaire is to obtain information to help determine if applicants meet minimum qualifications on the basis of work, specialized training, and volunteer experiences; and to rate those that qualified for selection for further consideration at the Assessment Center.

Instructions:

- Using plain white paper and either a typewriter or word processor, submit an autobiography of 300 words or less, discussing your personal history, your interests and hobbies, and your motivation for a Foreign Service Career. You should compose your replies carefully as one of the skills required of an Information Management Specialist is the ability to write clearly and concisely.
- Using plain white paper and either a typewriter or word processor, individually address each of the three (3) numbered items listed below limiting each response to 300 words or less. Describe how you have used the following abilities and/or knowledge, referencing the source from which the work-related experience was acquired. Your examples can be drawn from any

part of your experience but they must describe things that you, personally, have done. You should compose your replies carefully as one of the skills required of an Information Management Specialist is the ability to write clearly and concisely.

QUESTIONNAIRE ITEMS:

1. **Practical Problem Solving:** Using your knowledge of PCs, local area networks, and software, describe what you consider to be the best example of a situation where you had to find an innovative solution to a practical problem. Indicate who was affected by the problem and in what way, and the nature of the difficulties faced.
2. **Organizing Your Own Work:** Give an example of a situation that shows your ability to think logically, analyze problems, communicate with others, and apply sound judgment, particularly where you had to meet tight deadlines or work long hours. Indicate the complexity of the task you were organizing and the consequences if you had failed to meet your deadline.
3. **Withstanding the Rigors of Overseas Life:** What experiences have you had which might suggest you could handle the difficulties of overseas life? List any experience of living, working or traveling abroad and any evidence of aptitude for foreign languages.

PROCEDURES FOR APPLYING:

The following materials are required for a complete application package. They become the property of the Department of State and will not be returned.

- Completed U.S. Department of State Application for Employment.
- Completed Employment Data Form (this is an optional form which requests information to be used for statistical purposes only) on pages 6 and 7.
- Official transcripts, plus any other official documentation which includes all courses taken, grades, semester or quarter hours earned, cumulative grade point average/s for all courses taken, class standing/s, and major. Transcripts are not required if no training or education is claimed.
- Product certificates and technical certificates.
- Responses to the Autobiography and Supplementary Questionnaire.

Applications will be considered as the completed packages arrive in the Department. The Department of State will be hiring a number of candidates yearly.

These documents should be submitted and addressed to:

**U.S. Department of State
Attn: Information Management Specialist Program
Application Evaluation Branch
5th floor, Room H-518
2401 E Street, NW
Washington, DC 20522**

For additional information please refer to our web site at www.careers.state.gov or e-mail imsna@state.gov or telephone (202) 261-8857.

Applications which are received through the State Department's inter-office mail system or mailed in Government-franked envelopes, will not be processed. Executive Branch agencies are barred by 5 US Code 3303, as amended, from accepting or considering prohibited recommendations and are required to return any prohibited political recommendations to sender. In addition, as mandated by 5 US Code 310, sons and daughters of federal employees cannot be granted preference in competing for these employment opportunities.

THE DEPARTMENT OF STATE IS COMMITTED TO EQUAL OPPORTUNITY AND FAIR AND EQUITABLE TREATMENT FOR ALL WITHOUT REGARD TO RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE, SEXUAL ORIENTATION, DISABLING CONDITION, POLITICAL AFFILIATION, MARITAL STATUS, OR PRIOR STATUTORY, CONSTITUTIONALLY PROTECTED ACTIVITY. THE DEPARTMENT PROVIDES REASONABLE ACCOMMODATIONS TO APPLICANTS WITH DISABILITIES. APPLICANTS REQUIRING A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION OR HIRING PROCESS SHOULD SO ADVISE THE DEPARTMENT. ALL DECISIONS FOR GRANTING REASONABLE ACCOMMODATIONS ARE MADE ON A CASE-BY-CASE BASIS.

[RETURN TO TOP](#)

Equal Opportunity Employer.

[Privacy Policy](#)

[Printer Friendly Version](#)

[Sitemap](#)



Page last updated: March 28, 2005

U.S. Department of State
Application for Employment

*OMB Approved No. 1405-0139
Expires 05-31-2005
Estimated Burden 30 Minutes

<input checked="" type="checkbox"/> Mr. 1. Name (Last, First, MI) <input type="checkbox"/> Mrs. <u>Green, Marvin, E</u> <input type="checkbox"/> Ms.		2. Other Names Ever Used (maiden, nicknames, etc.) <u>none</u>		3. Date of Birth (mm-dd-yyyy) <u>05-15-1953</u>		4. Social Security Number <u>573-94-4490</u>	
5. Current Address (include apartment number, if any) <u>PSC 808 Box 15</u>				5a. City <u>FPO</u>		5b. State (2 Letters) <u>AE</u>	
5c. ZIP/Postal Code (ZIP +4) <u>09618-0015</u>				5d. E-Mail Address <u>marvin.green@eu.dodea.edu</u>			
5e. Country (if not United States) <u>Italy - DoD Civilian Employee</u>				6. Current Home Phone (include Area Code) <u>+39-095-91-9376</u>		6a. Current Work Phone (include Area Code) <u>+39-335-773-9719</u>	
7. Permanent Address (include apartment number, if any) <u>131 Llewellyn</u>							
7a. Permanent City <u>Folsom</u>				7b. State (2 Letters) <u>CA</u>		7c. ZIP/Postal Code (ZIP +4) <u>95630</u>	
7d. Permanent Country (if not United States)				7e. Permanent Home Phone (include Area Code) <u>(916) 983-5431</u>			
8. Indicate Title, Position or Program you are applying for. <u>Information Management Specialist</u>				Job Announcement Number <u>IMS-2005-1</u>		9. Lowest Acceptable Annual Salary (Or Grade Level) <u>SP-5</u>	
10. Are you available for: (Select all appropriate) <input checked="" type="checkbox"/> Full-Time? <input type="checkbox"/> Shift Work? <input type="checkbox"/> Temporary/Part-Time? <input type="checkbox"/> Flexible Work Schedule? <input type="checkbox"/> Overtime? <input type="checkbox"/> World Wide Assignment?		11. Are you a U.S. Citizen? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Is your spouse/cohabitant a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No If "NO", enter the country of his/her citizenship.		12. If you are a male born after December 31, 1959, have you registered with the Selective Service? <input type="checkbox"/> Yes <input type="checkbox"/> No		13. Veteran's Preference <input type="checkbox"/> No Preference <input type="checkbox"/> 5-Point Preference <input type="checkbox"/> 10-Point Preference	
14. Were you ever employed as a civilian by the Federal Government? If "YES" mark all that apply. <input type="checkbox"/> Temporary <input type="checkbox"/> Career-Conditional <input type="checkbox"/> Career <input type="checkbox"/> Excepted Do you receive, or have you ever applied for retirement pay, pension or other pay based on military, Federal civilian, or District of Columbia Government service? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		15. Do you have a relative working for the Agency for which you are applying? If "YES", give details on Page 5. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		16. Highest Education Level Completed <input type="checkbox"/> 10 <input type="checkbox"/> College: 2 <input type="checkbox"/> Graduate Studies <input type="checkbox"/> 11 <input type="checkbox"/> College: 3 <input type="checkbox"/> Masters <input type="checkbox"/> 12/PHD <input type="checkbox"/> College: 4 <input type="checkbox"/> Professional Degree <input type="checkbox"/> Vo/Tech Prog. <input type="checkbox"/> College: AA <input type="checkbox"/> JD/other law degree <input type="checkbox"/> College: 1 <input type="checkbox"/> College: BA/BS <input type="checkbox"/> Doctorate		17. Current Student Status <input type="checkbox"/> Full-Time Student <input type="checkbox"/> Part-Time Student <input checked="" type="checkbox"/> Not a Student	
18. High School Name <u>La Sierra Academy</u>				City, State, ZIP Code <u>Riverside, Calif.</u>		Date of Diploma/GED (mm-yyyy) <u>06-1972</u>	
19. Undergraduate Institution <u>Charter Oaks State College</u>		Date of Degree (mm-yyyy) <u>09-1996</u>		20. Graduate Institution		Date of Degree (mm-yyyy)	
City, State, ZIP Code, Country (if not U.S.) <u>Newington, CT 06111-2646</u>				Grade Point Avg. (on 4.0 scale) <u>3.249</u>		City, State, ZIP Code, Country (if not U.S.) 	
Major <u>Business</u>		Minor <u>Info Systems</u>		Number of credit hours completed <u>147.3</u>		Major 	
Minor 		Number of credit hours completed 		Major 		Minor 	
Date From (mm-yyyy) <u>09-1994</u>		Date To (mm-yyyy) <u>06-1996</u>		<input type="checkbox"/> Quarter hours completed <input checked="" type="checkbox"/> Semester hours completed		Date From (mm-yyyy)	
Date To (mm-yyyy)		<input type="checkbox"/> Quarter hours completed <input checked="" type="checkbox"/> Semester hours completed		Date From (mm-yyyy)		Date To (mm-yyyy)	
21. Do you have or have you had a Security Clearance? <input type="checkbox"/> Yes <input type="checkbox"/> No If "YES", what type of clearance and who issued the clearance? <u>Crypto, Ind Sec Cl Office, 3 Jan '83</u>		22. First Foreign Language Proficiency (See Codes Page 2) <u>Italian</u>		Second Foreign Language Proficiency (See Codes Page 2) <u>Afrikaans</u>			
		Speaking Proficiency Reading Proficiency <input type="checkbox"/> S <input type="checkbox"/> 2 <input type="checkbox"/> R <input type="checkbox"/> 2		Speaking Proficiency Reading Proficiency <input type="checkbox"/> S <input type="checkbox"/> 1 <input type="checkbox"/> R <input type="checkbox"/> 1			
23. List any special skills (e.g. computer), experiences, current licenses, honors, awards, special accomplishments, and/or training (with date completed) relating to the position for which you are applying. Continue on Page 5, if necessary. <u>CNE3, CNE4</u>				24. Original Signature (SIGN IN INK) I certify that all of the information on and attached to this application is true, correct, complete, and made in good faith. <u>Signature</u>			
				25. Date Signed (mm-dd-yyyy)			

*The response time is an estimated average including the time needed to look for, get and provide the information required. You do not have to provide the information requested if the OMB approval has expired. We would appreciate any comments on the estimated responses and cost burdens, and recommendations for reducing them. Please send your comments to A/RPS/DIR, U.S. Department of State, Washington, DC 20520.

U.S. Department of State
Application for Employment (Con't)

Social Security Number 573-94-4490	Last Name Green
---------------------------------------	--------------------

Experience Block <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin: 5px auto;">A</div>	Type of Experience <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Unpaid <input type="checkbox"/> Unemployed <input type="checkbox"/> Education	Full-Time/Part-Time <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time If P/T, hours per week <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; vertical-align: middle;"></div>	Exact Title of Your Job <div style="border: 1px solid black; padding: 2px;">Systems Administrator</div> Date From (mm-dd-yyyy) 05-02-1997	Starting Salary 44,000.00	per <input type="checkbox"/> Hr <input type="checkbox"/> Wk <input type="checkbox"/> Mo <input checked="" type="checkbox"/> Yr	Ending Salary 67,000.00	per <input type="checkbox"/> Hr <input type="checkbox"/> Wk <input type="checkbox"/> Mo <input checked="" type="checkbox"/> Yr
			Date From (mm-dd-yyyy) 05-02-1997	To		Date To (mm-dd-yyyy)	
			If present experience, mark box and leave "Date To" blank. <input checked="" type="checkbox"/> Present				

Employer's Name and Address (include ZIP Code, if known) DoD Dependent Schools, European Area Service Ctr, Wiesbaden, Germany CMR 443 Box 7100 APO AE 09096	If Federal employment, civilian or military, list series, grade or rank, and if promoted in this job, indicate the date of your last promotion. GS12-2210 Step 6
Supervisor's Name, Area Code and Telephone Number David Harrison +49(162)234-2030	

Describe your duties and accomplishments (include any knowledge, skills, and abilities listed in the vacancy announcement that you have gained from this work experience).

- Systems Administration. Currently implementing Windows Server 2003 / MS Exchange and Active Directory throughout 10 Mediteranean District Schools. Configuring 3 servers per site, migrating users and data, configuring print and file services - prepatory to an Exchange Server and version upgrade.
- Customer Support. Managed an expanding 380 workstations computer network in transition from NetWare to Windows NT/2000. Configured and installed MS Exchange server 5.5. Implemented a Windows workstation replication scheme that involved the creation of workstation images for each of the different hardware types and procedures for image replication and workstation registration with the domain controller. Standardized the network workstations, performing workstation hardware and software upgrades to the effect of greatly reducing the type and variety of different workstation configurations.

Experience Block <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin: 5px auto;">B</div>	Type of Experience <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Unpaid <input type="checkbox"/> Unemployed <input type="checkbox"/> Education	Full-Time/Part-Time <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time If P/T, hours per week <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; vertical-align: middle;"></div>	Exact Title of Your Job <div style="border: 1px solid black; padding: 2px;">Networking Specialist</div> Date From (mm-dd-yyyy) 01-08-1996	Starting Salary 41,000.00	per <input type="checkbox"/> Hr <input type="checkbox"/> Wk <input type="checkbox"/> Mo <input checked="" type="checkbox"/> Yr	Ending Salary 44,000.00	per <input type="checkbox"/> Hr <input type="checkbox"/> Wk <input type="checkbox"/> Mo <input checked="" type="checkbox"/> Yr
			Date From (mm-dd-yyyy) 01-08-1996	To		Date To (mm-dd-yyyy) 05-02-1997	
			If present experience, mark box and leave "Date To" blank. <input type="checkbox"/> Present				

Employer's Name and Address (include ZIP Code, if known) DoD Dependent Schools, Pacific Area Service Center, PSC 556 Box 0796 FPO, AP 09386	If Federal employment, civilian or military, list series, grade or rank, and if promoted in this job, indicate the date of your last promotion. GS12-0334 - Step 1
Supervisor's Name, Area Code and Telephone Number Dan McCrae +81-611-745-2418	

Describe your duties and accomplishments (include any knowledge, skills, and abilities listed in the vacancy announcement that you have gained from this work experience).

- Deployed as a Networking Specialist, assigned to the DoD Education Activity, Pacific Area Service Center, providing networking design and development services to a school area that includes 84 file servers in 40 locations, connecting to a portion of the 8,000 computer systems being used to educate 25,000 students.
- Initiated the technical development and implementation of the Campus-Wide Server Project. The project involved the creation of a server environment that had most of the security restrictions implemented in the Media Center Upgrade Projects and yet provided most of the services of both the administrative and the student servers to a much broader audience of users.
- Directing the Area Service Center Server Upgrade Project. Analyzing requirements, developing an implementation strategy that included workstation upgrades, a redesigned Windows interface and implementation of the new naming conventions for Novell 4.1.

U.S. Department of State
Application for Employment (Con't)

Social Security Number

Last Name

573-94-4490

Green

Experience Block <div style="border: 1px solid black; width: 30px; height: 30px; text-align: center; margin: 0 auto;">C</div>	Type of Experience <input checked="" type="checkbox"/> Paid <input type="checkbox"/> Unpaid <input type="checkbox"/> Unemployed <input type="checkbox"/> Education	Full-Time/Part-Time <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time If P/T, hours per week <div style="border: 1px solid black; width: 30px; height: 20px; margin: 0 auto;"></div>	Exact Title of Your Job <div style="border: 1px solid black; padding: 2px;">Certified Network Engineer</div> Date From (mm-dd-yyyy) 04-28-1994	Starting Salary 59,000.00 per <input type="checkbox"/> Hr <input type="checkbox"/> Wk <input type="checkbox"/> Mo <input checked="" type="checkbox"/> Yr	Ending Salary 75,000.00 per <input type="checkbox"/> Hr <input type="checkbox"/> Wk <input type="checkbox"/> Mo <input checked="" type="checkbox"/> Yr
	Employer's Name and Address (include ZIP Code, if known) Management Systems Applications 1100 Executive Blvd., Chesapeake, VA 23320			If Federal employment, civilian or military, list series, grade or rank, and if promoted in this job, indicate the date of your last promotion. Supervisor's Name, Area Code and Telephone Number Jim Shepley GS-12 Dept Commerce - Cape Cod	

Describe your duties and accomplishments (include any knowledge, skills, and abilities listed in the vacancy announcement that you have gained from this work)

• Provided Technical Leadership in the implementation phase of the Lester Middle School Electronic School House pilot project. DoDEA first trial project for the construction of a fully functioning campus wide computer cable network. Activities included all implementation phases plus the training and directing of temporary employees, tasked with different phases of cable plant construction.

Continued Items from Page 3

Item 15 continued. Include father, mother, husband, wife, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, and half sister.

Items 19 & 20 continued. Other schools and/or certificate programs where degrees were received or vocational, technical or armed forces schools where certificates were received and not listed in blocks #19 or 20. Include all information as requested in blocks #19 & 20.

Name	Relationship	
Item 22 continued.		
Language	Speaking Proficiency	Reading Proficiency
Japanese	0	0

Item 23 continued. List special skills, awards, accomplishments and/or training.

- Managing and Maintaining a MS Windows Server 2003 Environment
- HTML 4.01 Web Authoring
- Implementing and Administering MS 2000 Directory Services
- Updating Support Skills from NT to 2000
- MS Exchange Server, Concepts and Administration
- MS Exchange Server, Design and Implementation

AUTHORIZATION TO FURNISH INFORMATION

I hereby authorize the U.S. Department of State to furnish to any organization or individual who is a potential funding source or organization all the information I have furnished on this form, any official financial aid statement from any college or university, and any other information I have provided with respect to my application for this position with the U.S. Department of State.

Signature

Date (mm-dd-yyyy)

U.S. Department of State
Application for Employment (Con't)
Employment Data

General instructions: The information from this survey is used to help ensure that agency personnel practices meet the requirements of Federal law. Your responses are voluntary. Please answer each of the questions to the best of your ability. Please print entries in pen. Be sure to read each item thoroughly before completing this form.

<input checked="" type="checkbox"/> Mr. 1. Name (Last, First, MI) <input type="checkbox"/> Mrs. Green, Marvin, E <input type="checkbox"/> Ms. _____	
2 Social Security Number 573-94-4490	3. Position for which you are applying Information Management Specialist
4 Job Announcement Number IMS-2005-1	5 (a). Is this a Student Program position? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (b). If "YES", do you intend to enroll or continue to be enrolled in a college or university immediately after completing the program? <input type="checkbox"/> Yes <input type="checkbox"/> No
6. Have you ever taken the Foreign Service Officer Examination? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	7. Race and Ethnicity Identification (Voluntary). The race and ethnic categories for federal statistics and administrative reporting are defined below. Please identify yourself in terms of one or more of the following categories by marking the appropriate box(es). <input type="checkbox"/> (1) American Indian or Alaska Native <input type="checkbox"/> (4) Hispanic or Latino <input type="checkbox"/> (2) Asian <input type="checkbox"/> (5) Native Hawaiian or Other Pacific Islander <input type="checkbox"/> (3) Black or African American <input checked="" type="checkbox"/> (6) White

Note: Race is defined by the Equal Employment Opportunity Commission as follows:

1. American Indian or Alaska Native	A person having origins in any of the original peoples of North America and South America (including Central America), and who maintains tribal affiliation or community attachment.
2. Asian	A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
3. Black, or African American	A person having origins in any of the black racial groups of Africa. This category includes terms such as "Haitian" or "Negro" as well as "Black" or "African American."
4. Hispanic or Latino	A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. This category includes the term "Spanish origin," as well as "Hispanic" or "Latino."
5. Native Hawaiian or Other Pacific Islander	A person having origins in any of the original peoples of a Hawaii, Guam, Samoa, or other Pacific Islands.
6. White	A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

8. Do you have a Disability? (Voluntary) Yes No

0 5 (see Page 7 for codes)

Self-identification of disability status is essential for effective data collection and analysis. The information you provide will be used for statistical purposes only. While self-identification is voluntary, your cooperation in providing accurate information is critical.

Definition of a Disability: A person is disabled if he or she has a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. Those disabilities that are to be reported are listed on page 7. In the case of multiple impairments, choose the code which describes the impairment that would result in the most substantial limitation on this job.

9. If employed, describe Field of Work. (Mark the appropriate box(es)) <input type="checkbox"/> Administrative/Management <input type="checkbox"/> Media/Journalism <input type="checkbox"/> Economics/Marketing <input type="checkbox"/> Fine Arts <input type="checkbox"/> Banking/Finance <input checked="" type="checkbox"/> Scientific/Technical <input type="checkbox"/> International Trade <input type="checkbox"/> Clerical and Related <input type="checkbox"/> Law <input type="checkbox"/> Sales/Service <input type="checkbox"/> Teaching <input type="checkbox"/> Military <input type="checkbox"/> Federal Government <input type="checkbox"/> Other _____ <input type="checkbox"/> Foreign Affairs <i>(Please specify)</i>	10. Years of Full-Time Work Experience 2 8	11. Years of Overseas Experience 1 0
	12. Overseas Experience <input type="checkbox"/> Student <input type="checkbox"/> Military <input type="checkbox"/> Dependent <input checked="" type="checkbox"/> Government <input type="checkbox"/> Peace Corps <input checked="" type="checkbox"/> Other Contractor <div style="text-align: right;"><i>(Please specify)</i></div>	

13. How did you learn about the job for which you are applying? (You may select up to 3 choices)

<input type="checkbox"/> Private Information Service	<input type="checkbox"/> State Employment Office (Job Service)	<input type="checkbox"/> Agency Diplomat-in-Residence
<input type="checkbox"/> Magazine	<input type="checkbox"/> Agency Human Resources Dept. (Bulletin Board or Other Announcement)	<input type="checkbox"/> School or College Counselor or other official
<input type="checkbox"/> Newspaper	<input type="checkbox"/> Military Transition Assistance Program	<input type="checkbox"/> Federal, State or Local Job Information Center
<input type="checkbox"/> Radio	<input type="checkbox"/> Agency or other Federal Government Recruiter at School or College	<input checked="" type="checkbox"/> Friend or Relative Working for Agency
<input type="checkbox"/> TV	<input type="checkbox"/> Agency Web site	<input type="checkbox"/> Friend or Relative not Working for Agency
<input type="checkbox"/> Poster	<input type="checkbox"/> Other Web site (Please specify)	<input type="checkbox"/> Religious organization
<input type="checkbox"/> Private Employment Office		<input type="checkbox"/> Other (Please specify)

INFORMATION MANAGEMENT SPECIALIST SUPPLEMENTARY QUESTIONNAIRE

Practical Problem Solving: Using your technical knowledge of networks and voice communications, describe what you consider to be the best example of a situation where you had to find an innovative solution to a practical problem. Indicate who was affected by the problem and in what way, and the nature of the difficulties faced.

When I arrived at my first Italian duty location in Sicily, the network was a mishmash of software communication protocols, frame types, and hardware/software configurations - that virtually defied any attempt to bring order to it. Coordinating with the Education Technologist, (utilizing the Lanalyzer protocol, frame and packet analysis tool), I was able to standardize the frame type, turn off packet forwarding, (which was saturating the network), and diagnose/find malfunctioning LAN cards - thus simplifying network software configuration, and reducing network traffic. Allied to those improvements, I consolidated the Novell file servers down to a single server, firmware upgraded the 45 odd print servers, (establishing ports/queues on both Novell and NT file servers), and established backup routines that were second to none in my school district.

Organizing Your Own Work: Give an example of a situation that shows your ability to think logically, analyze problems, communicate with others, and apply sound judgment, particularly where you had to meet tight deadlines or work long hours. Indicate the complexity of the task you were organizing and the consequences if you had failed to meet your deadline.

The posting move from Sicily to my current assignment in Naples, was done in conjunction with the implementation of Windows2003 Server, and Active Directory. The four previous support personnel, (2 teachers and 2 GS-12s), were replaced by myself, a knowledgeable contractor, (with no school experience), and two trainee teachers. The first 6 weeks of school year startups, are always the hardest - this 6 weeks was like labor and delivery. We pushed, my German contractor and I had a similar work ethics, and we were here every night until 10 or later - 7 days a week. By week 2 we had everyone logged in, week 4 most software was functioning, and by week 6 things started to slow down. We still stay in touch, bonded by fire I suppose. The two teacher trainees are now my best friends in the school, though I guess they still need me somewhat.

Withstanding the Rigors of Overseas Life: What experiences have you had which might suggest you could handle the difficulties of overseas life? List any experience of living, working or traveling abroad and any evidence of aptitude for foreign languages.

Continuing the adventure of overseas living is the reason I'm willing to take a (small) pay cut. I've lived in South Africa, Japan, Italy and near Venice Beach in California, (where a fair percent of the residence don't seem to be from around anywhere). Korea was probably the most challenging place for me to support on irregular business trips.

Linguistically, Japan taught me how difficult it is to pick up a non-European language. After a year of tapes I counted 800 words in my vocabulary. I've read that the average high school graduate knows about 40,000 words... I've gotten pretty good with my Italian. Lately, I have been exploring downtown Naples on the weekends. When I watch Italian TV I can follow the kid shows and religious shows - since they tend to speak more slowly, and with better enunciation.

INFORMATION MANAGEMENT SPECIALIST SUPPLEMENTARY AUTOBIOGRAPHY

Using plain white paper and either a typewriter or word processor, submit an autobiography of 300 words or less, discussing your personal history, your interests and hobbies, and your motivation for a Foreign Service Career. You should compose your replies carefully, as one of the skills required of an Information Management Specialist is the ability to write clearly and concisely.

I was born in Beirut American Hospital, of Christian missionaries, who found out the hard way, how difficult it is to convert a Muslim to Christianity. At the tender age of three, we shook the dust off our shoes, (biblical allegory), and sailed to South Africa where the Church was doing very much better.

Only 300 words? Ok, well it was an idyllic youth 30 miles out of Cape Town, but at 13 years of age we transferred to California where I found that few of my new friends could even find Africa on a globe. After Junior College I tried being a restaurant manager for 4 years before escaping into the emerging computer sector. I met my wife at 30 and my son at 36. Two more years and I pack him off to UCLA.

I read history and science fiction, follow politics and aviation, (soloed as a pilot), did Scientology for awhile – (but I'm from California so I'm allowed). My wife was a nurse at UCLA working the dermatology ward when the doctors there first figured out what AIDS was.

I read a history of Korea before visiting their national museum and the DMZ. I read another history of Sicily, before going there – and understand why southern Italians tend to despise authority. I'm finding it helps to understand something of an environment and circumstances before arriving, and that a little preparation can significantly increase the enjoyment of the good parts of wherever you find yourself.

Instructions for Completing Application for Employment

Carefully Read the Following Instructions and the Vacancy Announcement Before You Complete this Application

THIS APPLICATION IS REQUIRED FOR CERTAIN EMPLOYMENT OPPORTUNITIES IN THE DEPARTMENT OF STATE. TYPE OR PRINT CLEARLY IN BLACK INK. NOTE: Illegible statements on the application form may hinder full consideration of your application. Data on the application form are read by computer. Using care while filling in the form will speed processing of your application. **TYPING IS PREFERRED.** If you plan to type this application, **first fill in the boxes** (items #10, 11, 12, etc.) with black ink. If you plan to handwrite, print carefully and close letters.

Before completing this application, determine from the appropriate office if applications are being accepted for the position in which you have an interest and, if so, obtain a vacancy announcement from that office. In addition to describing the job, the announcement will help you determine if you have the appropriate qualifications and how to present them, advise whether any additional application documents are needed, and explain how to submit the application and any supplemental documents.

You must submit at least the following parts of this application (refer to the vacancy announcement for complete instructions on what to submit): one Page 3, one Page 4, and one Page 5. On each Page 4 and 5 you submit, enter your Social Security Number and up to the first 18 characters of your last name. You may submit more than one Page 4 depending on the number of experience blocks you need, but only one Page 5.

When completing date (except item # 18- "Date of Diploma/GED" and items #19 & 20 - "Date of Degree"), use the following format: 03-08-1994.

Answer all questions fully and correctly. Otherwise, you may delay the review of your application and exclude yourself from consideration for employment. See the vacancy announcement for the fax number and/or mailing instructions and for any required additional submissions and attachments. You must keep a copy of this application with an original signature. At some point in the selection process, you may be asked to submit original copies of your application and attachments. If you plan to make copies of your application, we suggest you leave items #9, 24 and 25 blank, so you can use this application for future vacancies. Complete these blank items each time you apply. **YOU MUST SIGN AND DATE, IN INK, EACH COPY YOU SUBMIT.**

SPECIFIC INSTRUCTIONS

Page 3

#5. If applicable, include your apartment number at the end of your street address.

#6, 7. Include area codes for all phone numbers. Use the following format: 202-555-1234.

#12. If you are a male and were born prior to December 31, 1959, you should NOT answer item # 12.

#13. **DO NOT LEAVE ITEM #13 BLANK.** If you do not claim veterans' preference, mark the "No Preference" box. You cannot receive veterans' preference if you are retired or plan to retire at or above the rank of major or lieutenant commander, unless you are disabled or retired from the active military Reserve. To receive veterans' preference, your separation from active duty must have been under honorable conditions. This includes honorable and general discharges. A clemency discharge does not meet the requirements of the Veterans' Preference Act. Active duty for training in the military Reserve and National Guard programs is not considered active duty for purposes of veterans' preference.

To qualify for preference, you must meet ONE of the following conditions:

1. Served on active duty anytime between December 7, 1941 and July 1, 1955; (If you were a Reservist called to active duty between February 1, 1955 and July 1, 1955, you must meet condition 2, below.) **or**
2. Served on active duty any part of which was between July 2, 1955 and October 14, 1976 or a Reservist called to active duty between February 1, 1955 and October 14, 1976 and who served more than 180 days; **or**
3. Entered on active duty between October 15, 1976 and September 7, 1980 or a Reservist who entered on active duty between October 15, 1976 and October 13, 1982 and received a Campaign Badge or Expeditionary Medal or are a disabled veteran; **or**
4. Enlisted in the Armed Forces after September 7, 1980 or entered active duty other than by enlistment on or after October 14, 1982 **and:**
 - a. Completed 24 months of continuous active duty, or the full period called, or ordered to active duty, or were discharged under 10 U.S.C. 1171, or for hardship under 10 U.S.C. 1173, **and** received or were entitled to receive a Campaign Badge or Expeditionary Medal; **or**
 - b. Are a disabled veteran.

If you meet one of the previous four conditions, you qualify for 5-Point Preference. If you want to claim 5-Point Preference and do not meet the requirements for 10-Point Preference, mark the box next to "5-Point Preference."

Instructions for Completing Application for Employment (Con't)

(Item #13 continued)

If you think you qualify for "10-Point Preference", review the requirements described in Standard Form (SF) 15, Application for 10-Point Veterans' Preference. The SF-15 is available from any Federal Job Information Center. If you claim "10-Point Preference", mark the box next to "10-Point Preference." The 10-Point Preference groups are:

- Non-Compensably Disabled or Purple Heart Recipient.
- Compensably Disabled (less than 30%).
- Compensably Disabled (30% or more).
- Spouse, Widow(er) or Mother of a deceased or disabled veteran.

To receive "10-Point Preference", you must send in a completed SF-15 with the proof requested in the SF-15.

#16, 17. Mark only one box per item. For # 16, indicate the highest level of education you have completed. For # 17, mark the box that most closely indicates your present status.

#18, 19, 20. List the most recently attended schools for each of these items. On Page 5, you have more space to list schools where you received additional degrees or certificates, such as from Vocational/Technical programs. Use the following format for "Date of Diploma/GED" and "Date of Degree": mm-yyyy (e.g. 04-1994). For "Date From" and "Date To" use mm-yyyy (e.g. 04-2000).

#22. Rate your proficiency for speaking and reading languages other than English. Be sure to include the two languages in which you have the highest proficiencies. If you wish to list more than two languages in which you have proficiency, give details in the "Continued Items" area on Page 5. Rate your proficiency using the codes listed below:

Proficiency Code	Speaking Definitions	Reading Definitions
0-No Practical Proficiency	No practical speaking proficiency	No practical reading proficiency.
1-Elementary Proficiency	Able to satisfy routing travel needs and minimum courtesy requirements.	Able to read some personal and place names, street signs, office and shop designations, numbers and isolated words and phrases.
2-Limited Working Proficiency	Able to satisfy routine social demands and limited work requirements.	Able to read simple prose, in a form equivalent to typescript or printing, on subjects within a familiar context.
3-Minimum Professional Proficiency	Able speak the language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal conversations on practical, social, and professional topics.	Able to read standard newspaper items addressed to the general reader, routine correspondence, reports, and technical materials in the individual's special field.
4-Full Professional Proficiency	Able to use the language fluently and accurately on all levels pertinent to professional needs.	Able to read all styles and forms of the language pertinent to professional needs.
5-Native or Bilingual Proficiency	Equivalent to that of an educated native speaker.	Equivalent to that of an educated native.

Pages 4 & 5

Fill in your employment, unemployment, and education activities, **beginning with the present and working backwards 10 years**. Label each experience with a consecutive letter (A, B, C, D, etc.) beginning with the letter "A" in the first "Experience Block". **INCLUDE ALL:** full-time work, part-time work, temporary work, paid work, unpaid work, active military duty, self-employment, periods of unemployment, educational activities (for unpaid activities, leave the salary blocks blank). You may also include any other experience prior to the past 10 years which you feel would be relevant to the position for which you are applying. If you had a significant change of duties or responsibilities while you worked for the same employer, describe each major change as a separate experience. If specific experience continues to the present, mark the box for "Present" and do not mark the "Date To" blocks.

PRIVACY ACT STATEMENT

Section 1104 of Title 5 of the U.S. Code allows Federal agencies to rate applicants for Federal jobs. We need the information you put on this application form to see how well your education and work skills qualify you for a Federal job. We also need information on matters such as citizenship and military service to see whether you are affected by laws we must follow in deciding who may be employed by the Federal Government.

Executive Order 9397 authorizes solicitation of your Social Security Number (SSN) for use as an identifier in personnel records management, thus ensuring proper identification of applicants throughout the selection and employment process. The information we collect by using your SSN will be used for employment purposes and also may be used for studies, statistics, and computer matching to benefit payment files. Furnishing your SSN or any of the other data specified in the vacancy announcement, is voluntary. However, failure to do so may prevent timely processing of your application or may prevent consideration for the vacancy.

Note: If you receive the application form by fax and the four corner boxes are cut off at the top or bottom of any page, please contact the sending office to resend the fax or request a form by mail. The form may not read properly if the boxes are not intact.

Application for Employment (Con't)

Employment Data Self-Identification of Disability

<p>01. I do not wish to identify my disability.</p> <p>05. I do not have a disability.</p> <p>06. I have a disability but it is not listed below.</p> <p>SPEECH IMPAIRMENTS</p> <p>13. Severe speech malfunction or inability to speak; hearing is normal (Example: defects of articulation [unclear language sounds]; stuttering; aphasia [impaired language function]; laryngectomy [removal of the "voice box"])</p> <p>HEARING IMPAIRMENTS</p> <p>15. Hard of hearing (Total deafness in one ear or inability to hear ordinary conversation, correctable with a hearing aid)</p> <p>16. Total deafness in both ears, with understandable speech</p> <p>17. Total deafness in both ears, and unable to speak clearly.</p> <p>VISION IMPAIRMENTS</p> <p>22. Ability to read ordinary size print with glasses, but with loss of peripheral (side) vision (Restriction of the visual field to extent that mobility is affected -"Tunnel vision")</p> <p>23. Inability to read ordinary size print, not correctable by glasses (Can read oversized print or use assisting devices such as glass or projector modifier)</p> <p>24. Blind in one eye</p> <p>25. Blind in both eyes (No usable vision, but may have some light perception)</p> <p>MISSING EXTREMITIES</p> <p>27. One hand</p> <p>28. One arm</p> <p>29. One foot</p> <p>32. One leg</p> <p>33. Both hands or arms</p> <p>34. Both feet or legs</p> <p>35. One hand or arm and one foot or leg</p> <p>36. One hand or arm and both feet or legs</p> <p>37. Both hands or arms and one foot or leg</p> <p>38. Both hands or arms and both feet or legs.</p> <p>NONPARALYTIC ORTHOPEDIC IMPAIRMENTS (Because of chronic pain, stiffness, or weakness in bones or joints, there is some loss of ability to move or use a part or parts of the body.)</p> <p>44. One or both hands 47. One or both legs</p> <p>45. One or both feet 48. Hip or pelvis</p> <p>46. One or both arms 49. Back</p> <p>57. Any combination or two or more parts of the body</p> <p>PARTIAL PARALYSIS (Because of brain, nerve, or muscle problem, including palsy and cerebral palsy, there is some loss of ability to move or use a part of the body, including legs, arms, and/or trunk.)</p> <p>61. One hand 64. Both hands</p> <p>62. One arm, any part 65. Both legs, any part</p> <p>63. One leg, any part 66. Both arms, any part</p>	<p>67. One side of body, including one arm and one leg</p> <p>68. Three or more major major parts of the body (arms and legs)</p> <p>COMPLETE PARALYSIS (Because of a brain, nerve, or muscle problem, including palsy and cerebral palsy, there is a complete loss of ability to move or use a part of the body, including legs, arms, and/or trunk.)</p> <p>70. One hand 76. Lower half of body, including legs.</p> <p>71. Both hands 77. One side of body, including one arm and one leg.</p> <p>72. One arm 78. Three or more major parts of the body (arms and legs)</p> <p>73. Both arms</p> <p>74. One leg</p> <p>75. Both legs</p> <p>OTHER IMPAIRMENTS</p> <p>80. Heart disease with no restriction or limitation of activity (History or heart problems with complete recovery)</p> <p>81. Heart disease with restriction or limitation of activity</p> <p>82. Convulsive disorder (e.g., epilepsy)</p> <p>83. Blood diseases (e.g., sickle cell anemia, leukemia, hemophilia)</p> <p>84. Diabetes</p> <p>86. Pulmonary respiratory disorders (e.g., tuberculosis, emphysema, asthma)</p> <p>87. Kidney dysfunctioning (e.g., if dialysis [Use of an artificial kidney machine] is required)</p> <p>88. Cancer-a history of cancer with complete recovery</p> <p>89. Cancer-under surgical and/or medical treatment</p> <p>90. Mental retardation (A chronic and lifelong condition involving a limited ability to learn to be educated, and to be trained for useful productive employment as certified by a State Vocational Rehabilitation agency under section 213.3102(t) of Schedule A</p> <p>91. Mental or emotional illness (A history of treatment for mental or emotional problems.</p> <p>92. Severe distortion of limbs and/or spine (e.g., dwarfism, kyphosis [severe distortion of back])</p> <p>93. Disfigurement of face, hands, or feet (e.g., distortion of features on skin, such as those caused by burns, gunshot injuries, and birth defects [gross facial birthmarks, club feet, etc])</p> <p>94. Learning disability (A disorder in one or more of the processes involved in understanding, perceiving, or using language or concepts [spoken or written]; e.g., dyslexia).</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------